

Facilitation Training: Planning & Leading Great Sessions (FACILM, 2 jours)

Description

The course Planning & Leading Great Sessions (Facilitation Training) is an animated hands-on workshop that teaches you to lead facilitated groups - how to plan and organize an event, understand the different type of tools and techniques to get people talking, and how to manage the personalities in the room.

Tarifs

- Tarification: \$1,500/person
- Rabais de 10% lorsque vous inscrivez 3 personnes.

Plan de cours

Introduction

What is facilitation?

Roles and responsibilities

Your personality and facilitation style

Planning Facilitations - Structure and Understanding

The where, when and why of facilitation

The importance of values, ethics, cultural sensitivity and respect

Planning a session - The group, the goals, the hurdles

Benefits of background information/context

Asking good questions

Building your facilitation guide

Practice, practice, practice!

Tools and Tips for Facilitated Sessions

Tools for breaking the ice and stress-relief

Tools for brainstorming an issue

Tools for visioning and strategic planning

Tools for analysis

Public Speaking and Presentation Skills

Who's afraid of a little public speaking?

Elements of engaging presentations

Leading a Facilitated Session

Setting the mood

Showing the path

Getting down to business

The benefits of fun

Managing the personalities

Taking stock - evaluating the session