MS Project Training: Tuning, Tracking & Reporting (MSPADV, 2 jours)

Description

The course Tuning, Tracking & Reporting (MS Project Training) teaches you how track, tune & report on a project using MS Project Pro. Concepts such as resource crashing, time lags, scheduled delays & resource portfolio modification are included in the training. The course teaches you how to fine-tune a project schedule while you monitor and report on current project tasks using Microsoft Project. Manage projects like a pro with Microsoft Project Pro with this SETC Training Ottawa course.

Tarifs

- Tarification: $1,500/person
- Rabais de 10% lorsque vous inscrivez 3 personnes.

Plan de cours

Review of Essential Skills: Getting Started
- -

Creating the Project

Creating a Schedule

Setting up Resources and Task Assignments

Tuning the Schedule

Tuning Tasks

Exercise: Creating the Project

Fine-Tuning Resources
- -

Working with Material Resource Consumption Rates

Working with Resource Cost per Use

Working with Multiple Pay Rates

Working with Resource Availability

Resolving Resource Over-Allocation

Leveling Over-Allocated Resources

Exercise: Resource Leveling and Schedule Crashing

Project Schedule Formatting
- -

Overview of Presentation Options

Gantt Chart Formatting

Working with Views

Working with Custom Fields

Working with Tables

Creating Custom Views

Exercise: Creating a Custom View in Support of a Specific Requirement

Project Schedule Tracking
- -

Overview of Project Tracking and Control

Establishing a Project Baseline

Project Schedule Tracking

Working with Task Completion Percentages

Identifying Tasks that are Over Budget or Over Time

Exercise: tracking Project Progress

Advanced Project Schedule Tracking
- -

Recording Actual Start, Finish and Duration