

SharePoint Training: Effective Document Management (SP13OVW, 1 jours)

Description

This SETC certified learning event teaches participants how to use SharePoint document libraries and metadata to organize, manage and collaborate on corporate documents. SETC offers SharePoint 2013 courses in Ottawa, Toronto, Montreal, Calgary and Quebec.

Tarifs

- Tarification: \$850/person
- Rabais de 10% lorsque vous inscrivez 3 personnes.

Plan de cours

SharePoint Architecture

- The SharePoint User Interface
- Getting Started with Navigating the Interface
- Site Collections, Sites and Sub-Sites

SharePoint Content

- SharePoint Lists
- Custom Lists
- Customizing Views
- SharePoint Site Libraries
- Content Versioning and Content Approval
- Demystifying Check In and Check Out

Managing Security

- SharePoint Security Model
- SharePoint Groups
- SharePoint Users
- Assigning Permissions