

# SharePoint Training: A User Introduction to SharePoint (SPT10PROMO, 1 jours)

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## Description

This SETC Certified presentation focuses on the use of SharePoint in a business environment and in response to specific operational requirements. This presentation provides a good overview of the many functional features of SharePoint 2010.

## Tarifs

- Tarification: \$850/person
- Rabais de 10% lorsque vous inscrivez 3 personnes.

## Plan de cours

### SharePoint Introduction

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The SharePoint User Interface

The Content-View Separation

SharePoint Server Architecture

Creating a SharePoint Site

About Customised and Uncustomised SharePoint Pages

### Creating and Using Site Lists

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Working with Lists

Working with Columns

About Site Content Types and Site Columns

Content Versioning

Content Approval

Data Validation

Creating and Using Views

### Creating and Using Site Libraries

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SharePoint Libraries

Content Versioning and Content Approval

The Document Library

Check-In and Check-Out

The Form Library and InfoPath