

# Leadership Training: Working Remotely, Working Successfully (WORKVIRT, 1 jours)

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## Description

Following the worldwide pandemic of 2020, the world of work is forever changed. Employees and managers need to pivot their skills to succeed in the new reality of working in remote and hybrid teams. How do we remain in the loop? How do we deal with distractions? How do we collaborate effectively on projects? How do we build real connections with our team members? Using a combination of lectures, group exercises, activities and discussions this one-day training session, will focus on three key questions: What makes an effective hybrid team? How do I become a skilled “multimodal leader”? What does my organization need to do to adapt and support hybrid work to improve productivity – and employee satisfaction?

## Tarifs

- Tarification: \$850/person
- Rabais de 10% lorsque vous inscrivez 3 personnes.

## Plan de cours

### Introduction

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Welcome to the new normal: working and leading remote and hybrid teams

Impacts on individuals, teams and organizations

### What Makes an Effective Hybrid Team?

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Characteristics of high-performing teams

The importance of creative flow.

Challenges and opportunities of hybrid work

Roadmap for creating a successful hybrid workplace: the 5 Cs

### Communication

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Challenges and opportunities

Creating a Communications Plan – using the right tools

What is virtual etiquette?

Running and leading effective online meetings

Facilitating discussions

### Coordination

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What processes, systems, tools and strategies do you need?

What is productivity and how do we measure it?

The peril of “Productivity Theatre”

Cultivating “Flow”

Tips for managing distractions

Time management and prioritization tips and tools

### Collaboration

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Challenges of collaborating in a hybrid/remote model

Using a “Virtual First” approach

Using workstream collaborations tools – choosing the right tech for your team

### Connection

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What does connection mean? Why is it important?

Improving your onboarding process

Increasing team engagement

Making time for team-building and connection

### Culture

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Understanding the beliefs, values, traditions, and norms of your organization

How do you share and grow a corporate culture in a hybrid environment?

## Leading and Managing Remote Teams

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Leadership is a lifestyle

The four roles of a “multimodal leader” – advocate, catalyst, coordinator, coach

I’ve got your back: Without trust, there is nothing

Finding the right balance: flexibility, autonomy, responsibility, accountability

Guiding change

Identifying and addressing conflict and roadblocks

## Corporate Change

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What are the biggest challenges for your organization related to the changing nature of work?

What changes could your organization do to better support remote and hybrid teams?

## Wrap Up

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Next Steps

Further Resources